

**BROOKHAVEN VILLAGE ASSOCIATION  
BROOKHAVEN HAMLET FOUNDATION**

**Annual Meeting**

**June 19, 2024**

***Opening Remarks***

President opened the meeting at 7:20 PM.

- Present: Chris Ciervo, Janet Quirk, Chris Bland, Kevin Glynn, Julia Villacara, Andrew Komosinski, Kristin Kirk Murphy, Steve Young, Dave Anderson, Mike Martens, Kris Holmberg, Aileen Kokell, Andy Lovito
- Absent: Karin Wagner
- Pledge of Allegiance
- Opening Remarks from President Chris Ciervo- activities and accomplishments.
- Introductions by Board Members, Committee Members and Officers
- Review of June 2023 Minutes: Motion made by member Tom Williams to approve the minutes. Motion was seconded by Marty Van Lith. Vote held to approve. Motion carried. All in favor.

***Committee Updates:***

***Treasurer's Report-Janet Quirk***

**Brookhaven Village Association**

Highlights:

Income: Slightly higher than last year.

Notable Expenses:

- All expense lines remained similar to the year before.
  - Dock Maintenance line, due to timing of payments has \$21,950 from 2022 and \$32,750 from 2023 is showing for last season. Maintenance costs down from previous year.
  - General Maintenance line includes Road maintenance, Ice eater repairs, supplies for kayak ramp lower this year.
  - Electrical Repairs included new lighting, upgrades and repairs.
  - Misc Exp for prior period includes the cost of the automatic gate which was \$26,000+. Misc Exp line is also lower.

**Brookhaven Hamlet Foundation**

Donations received for the reporting period totaled \$10,990.

- Historic fund expenditures of \$4,445: Corwin cemetery fence, maintenance for Carmen cemetery headstone repairs flyer printing for cemetery kiosks.
- Plantings Fund expenditures of \$2,760: Tree planting.
- Scholarship fund expenses for the reporting period included one \$3000 award and one \$2000 award and 11 gift cards for applicants.

**BROOKHAVEN VILLAGE ASSOCIATION  
BROOKHAVEN HAMLET FOUNDATION**

**Annual Meeting**

**June 19, 2024**

***Squassux- Chris Bland***

- The committee purchased and spread 100 yards of crushed concrete at the spot near Carman's River and the main entrance. Another 60 yards will be spread this next year. This will level out the road and prevent erosion.
- 7 dark-sky complaint lights were also added.
- The BVA built and installed another kayak rack this year –we now can accommodate 24 vessels.
- A new marine contractor was hired this year to handle the dock maintenance needed every year. We installed a new main dock 160-foot long on center canal and a new dock at slip #308.
- Chris Ciervo gave an update on the Cole Environmental project that will stabilize the erosion at Squassux. The process takes a long time to get permits and we are currently trying to investigate grants to help pay for this.
- NOTE-Ed Palace asked about cutting down the reeds in the ramp canal and west canal. This is a *safety issue coming in and going out.*

***Quality of Life- Julia Villacara:***

- Recognized the QoL committee members: Dave Anderson, Aileen Kokell, Kris Holmberg, Kristin Kirk Murphy, Karin Wagner and Steve Young. Our volunteers Trish Hall, Carlton and Lealand Stewart.
- The Quality of After Life Committee headed by Kris Holmberg ,Carlton Stewart and Marty Van Lith are continuing upkeep of our cemeteries. Cleanup and improvement are ongoing with work in the Carmans, Rose, Hulse and Corwin cemetery this year.
- Kris Holmberg inspired a few initiatives: He organized the donation of reflector life vests for the running clubs so students can be seen on roads. Additionally, the Life Vacs donation to our schools was completed.
- The Board and QoL committee welcomed Karin Wagner as a director a few months ago. Karin jumped on grant hunting for the Squassux Erosion Project.
- We continue hosting community building events throughout the year to further deepening resident's connections to the hamlet. Our Holiday Cheer event, Egg Hunt and Squassux Fair bring neighbors together and invest their time and energy in the community.
- We are strengthening an informed community with our communications in email blasts, Instagram account and Fire Place Newsletter.
- We're inspiring civic engagement with student service hours and projects. We continue a strong partnership with our school district and libraries.
- We appreciate the relationships we have and the support and communication of our community alerting us to issues.

***Bylaws- Janet Quirk :***

**BROOKHAVEN VILLAGE ASSOCIATION  
BROOKHAVEN HAMLET FOUNDATION**

**Annual Meeting**

**June 19, 2024**

**• PROPOSED AMENDMENTS TO THE BYLAWS OF THE BROOKHAVEN  
VILLAGE ASSOCIATION, INC.**

**AMENDMENT 1:**

Action: Edit of **Article II: Section 4: Membership.**

Purpose: To clarify and assign membership status in the event of death of the member.

**Current:**

- The certificate of membership and the rights and privileges of a living member shall not be assignable. However, upon the death of any member leaving a husband or wife surviving, the certificate of membership shall automatically pass to such husband or wife for the remainder of the year. If there is no surviving spouse, a current certification of membership shall automatically pass to any surviving minor issue resident.

**Proposed Amendment:**

- Section 4: The certificate of membership and the rights and privileges of a living member shall not be assignable. However, upon the death of any member leaving a husband or wife surviving, the certificate of membership shall automatically pass to such husband or wife for the remainder of the year so long as remaining spouse is within the residential boundaries outlined in our by-laws. If there is no surviving spouse, a current certification of membership shall automatically pass to any surviving minor issue.

**AMENDMENT 2:**

Action: Edit of **Article III: Section 9: Officers and Directors.**

Purpose: To clarify wording regarding officer compensation.

**Current:**

- The Officers and Directors shall receive no salary or compensation for services rendered to the Association.

**Proposed Amendment:**

- The Officers and Directors shall receive no salary or compensation for services rendered to the Association with the exception of reimbursement of personal funds laid out by a director or officer.

**AMENDMENT 3:**

Action: Edit of **Article IX: Section 3: Committees.**

Purpose: To clarify wording regarding committee assignments and voting rights.

**Current:**

- Each committee shall have a Chairperson appointed by the President. The Chairperson must be a member of the Board of Management or, at the President's discretion, an employee of the BVA who shall have no voting rights within said committee. Other non-voting members of a committee may include dues paying residents.

**BROOKHAVEN VILLAGE ASSOCIATION  
BROOKHAVEN HAMLET FOUNDATION**

**Annual Meeting**

**June 19, 2024**

**Proposed Amendment:**

- Each committee shall have a Chairperson appointed by the President. The Chairperson must be a member of the Board of Management or, at the President's discretion, an employee of the BVA or a BVA dues paying resident who shall have no voting rights within said committee. Non-voting members of a committee may include BVA dues paying residents.
- Motion made by Ed Palace to pass these amendments changes. Seconded by Lenny Daconto. Motion Passed. All in favor.

***Virginia Brown Scholarship- Janet Quirk***

- Graduating High School seniors who reside in the hamlet and apply for the scholarships are asked to write an essay. Janet Quirk, Marty Van Lith and Tom Williams from the Hamlet Foundation, awarded one \$3,000 scholarship to Brynn Johnsen and one \$1,000 scholarship to Connor Murphy and one \$1,000 scholarship to Leland Stewart.

***Bob & Gloria Brown Civic Engagement Awards (New)***

- Lex Mallon presents the inaugural awards to Marty Van Lith and Leland Stewart.

***Public Participation:***

***Election of Officers and Directors***

- Dave Anderson reviewed the proposed Slate for Officers and Directors for the BVA 2024:

Officers:

- Julia Villacara, President
- Chris Bland, Vice-President
- Kristin Kirk Murphy, Secretary

Directors, 3-year positions:

- Kevin Glynn, -Aileen Kokell, -Andrew Komosinski

- A motion was made to nominate Missy Mirabelli from the floor by Judy Chiofolo. Seconded by Fred Chiofolo.

- A paper ballot voting process followed, with Lex Mallon and Jeff Yablon counting the ballots with the following results:

- Aileen Kokell receiving 54 votes
- Andrew Komosinski receiving 65 votes
- Kevin Glynn receiving 59 votes
- Missy Mirabelli receiving 19 votes

Julis Villacara, President, Chris Bland, Vice President, and Kristin Kirk Murphy were elected for a 1-year term as Officers.

**BROOKHAVEN VILLAGE ASSOCIATION  
BROOKHAVEN HAMLET FOUNDATION**

**Annual Meeting**

**June 19, 2024**

Aileen Kokell, Andrew Komosinski and Kevin Glynn were elected to 3-year terms as Directors.

- The salute to Chris Ciervo was unable to continue due to the length of the ballot procedure.

***\*Closing Comments – Chris Ciervo***

- Thank you to the board and the audience. And Lauren Adamkwietcz.

***Meeting Adjournment 8:50 PM.***

Respectfully submitted,

Kristin Kirk Murphy

Recording Secretary, Brookhaven Village Association